

Food and Drink Policy (Exams)

Fcb'8YUf]b['l H7

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7YbhFY'BUa Y	Fcb'8YUf]b['l H7
7YbhFY'Bi a VYf	((&%*
8UH' 'dc`]VhZ]fghWYUHYX	\$+#\$- #&\$&'
7i ffYbhdc`]VhUddfcj YX Vm	GhYj Y'K]`UWth
7i ffYbhdc`]VhFYj]Yk YX Vm	?]YfUb`7cW_Yf
8UH' 'cZbYl hfYj]Yk	% # \$ - # & \$ & (

s

Key staff involved in the policy

Role	Name
<YUX'cZ7YbhFY	GhYj Y'K]`UWth
GYb]cf`YUXYffgk	GUFU\ 'DUg\ 'YmA Uf_ 'C`YfYbg\Uk
9l Ua g'cZZ]Wf	?]YfUb`7cW_Yf
CH Yf'ghUZZ]fZUdd`]WV`Yk	@YUX' b]][]Uhc f' b]][]Uhc fg

s

H\]g'dc`]Vh]g'fYj]Yk YX 'UbX'i dXUH'X'Ubbi U`mhc Ybgi fY'h UhZccX 'UbX'Xf]b_]b'h\Y'Yl Ua]bUh]cb'fcca 'UhFcb`8YUf]b['l H7]g'a UbU[YX]b'UWt'fXUbW'k]h' W ffYbhfYei]fYa Ybrg'UbX'fY[i 'Uh]cbg"

FYZfYbWg]b'h]g'dc`]Vh'c`=79'fYZf'hc'h\Y'>E 'di V`]W]cb'Instructions for conducting examinations"s

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Purpose of the policy

Hl'g'dc`]VhVzbZfa gh'UhFcb'8YUf]b['i H7'fYgYfj Yg'h'Y'f[\h'hc'Yi YfVgY'X]gWYh]cb'k \Yh'Yf'hc'U'ck'ZccX'UbX'Xf]b_]b'h'Y'Yi'Ua]bUh]cb'fcca ž'UbX'VčbZ]fa g.

H'Y'VčffYVh'dfcW'Xi'fYg'UfY'Zc`ck'YX'fY[UfX]b['ZccX'UbX'Xf]b_]b'h'Y'Yi'Ua]bUh]cb'fcca

Uddfcd'f]Uh'UffU'Ub[Ya'Ybhg'UfY']b'd'UW'Zcf'h'Y'a'UbU[Ya'YbhicZ'ZccX'UbX'Xf]b_]b'h'Y'Yi'Ua]bUh]cb'fcca

1. Food and drink in the examination room

:ccX'UbX'Xf]b_]g'U'ck'YX']b'h'Y'Yi'Ua]bUh]cb'fcca 'Uh'h'Y'X]gWYh]cb'cZ'h'Y'\YUX'cZ'W'bh'fY'f#9%'&Ł

5bmZccX'UbX'Xf]b_ V'fci [\h]b'hc'h'Y'Yi'Ua]bUh]cb'fcca 'k \Yh'Yf'Vmh'Y'W'WbX]XUh'cf'h'Y'W'bh'fY'a' i gh'VY'Z'fY'Z'fca 'd'UW'U[]b['UbX'U'`UVY'g'UfY'fYa'cj'YX'Z'fca'Xf]b_ Včb'U]b'Yfg'f#9%'&Ł

Hc'Yb'UV'Y']b[] []'U'hc'f'g'hc'W'Y'W' h'Y'g'Y']h'Ya'g'e'i']W'm'UbX'Y'Z]V'Y'bh'm

ZccX'V'fci [\h]b'hc'h'Y'Yi'Ua]bUh]cb'fcca 'Vmh'Y'W'WbX]XUh'a' i gh'VY'Z'fY'cZ'd'UW'U[]b['UbX']b'U'f'U'bg'd'U'f'Y'bh'Včb'U]b'Y'f

Xf]b_ V'ch'Y'g'a' i gh'VY'f'U'bg'd'U'f'Y'bh'k']h'U'`UVY'g'fYa'cj'YX'k \]W'k'ci'X']b'W'XY'f'U'bg'd'U'f'Y'bh'z'f'Yi'g'U'V'Y'd'U'gh]V'W'c'h'Y'g'f#9%'&Ł

H'Y'Zc`ck']b['UffU'Ub[Ya'Ybhg'UfY'Udd']YX'Uh'F'cb'8YUf]b['i H7.

M

5XX]h]cbU'W'bh'fY!gd'Y'W]Z]W'UffU'Ub[Ya'Ybhg.

Cb'm'k'Uh'f']g'U'ck'YX']b'Yi'Ua]bUh]cb'fcca g"K'Uh'f']g'Yb'Vč'i'fU[YX']b'h'Y'Yi'Ua]bUh]cb'fcca gž'Ug']h'U]Xg' \m'X'f'U]cb'UbX'Včb'W'bh'f'U]cb'z'Vi'h]h'a' i gh'VY']b'W'U'f'i'b'UVY'`YX'V'ch'Y'g":ccX']g'U'ck'YX']b'Yi'Ua]bUh]cb'fcca g' i b'X'Y'f'Yi'W'd'h]cbU'W'f'W'a'g'h'U'b'W'g'UbX'cb'm]Z'f'Yei']f'YX'U'g'd'U'f'hc'Z'U'a'YX]W'Včb'X]h]cb":ccX'a' i gh'VY' []j'Yb'hc'h'Y'9'Ua'g'c'Z]W'f'd'f]c'f'hc'h'Y'g'h'U'f'hc'Z'h'Y'Yi'Ua']g'U'g'cb'gc'h'U'h'd'UW'U[]b['W'W'V'Y'W'Y'W'Y'X" 'H'Y'9'Ua'g'c'Z]W'f'k']`g'hc'f'Y'h'Y'ZccX']b'h'Y'Yi'Ua']g'h'cb['fcca "H'Y'9'Ua'g'c'Z]W'f'k']` []j'Y'h'Y'ZccX'hc'h'Y']b[] []'U'hc'f'hc'd'UW'cb'h'Y'f'Y'j'Ub'h'Yi'Ua'X'Y'g_ž'k']h'ci'hd'UW'U[]b[ž'd'f]c'f'hc'h'Y'g'h'U'f'hc'Z'Y'U'W']b'X]j']Xi'U'Yi'Ua "

2. Roles and Responsibilities

The role of the exams office/officer

H'f'ci [\V'f]Y'Z]b[gž'Y'bg'i'fY'W'WbX]XUh'g'UfY'Uk'UfY'cZ'h'Y'fY[i 'Uh]cb'gž'UbX'W'bh'fY!gd'Y'W]Z]W'UffU'Ub[Ya'Ybhgž'fY'Uh]b['hc'ZccX'UbX'Xf]b_]b'h'Y'Yi'Ua]bUh]cb'fcca

9'bg'i'fY']b[] []'U'hc'f'g'U'f'Y'f'U]b'YX'UbX'Uk'UfY'cZ'h'Y'fY[i 'Uh]cb'g'W'bh'fY!gd'Y'W]Z]W'UffU'Ub[Ya'Ybhg'fY'Uh]b['hc'ZccX'UbX'Xf]b_]b'h'Y'Yi'Ua]bUh]cb'fcca

9'g'W'Uh'Y'U'bm]g'gi'Y'cf'V'f'Y'U'W'c'Z'W'bh'fY!gd'Y'W]Z]W'UffU'Ub[Ya'Ybhg'hc'h'Y'f'Y'Y'Ub'h'g'Y'b]c'f'Y'U'X'Y'f'Z'c'f'h'Y'Udd']W'W]cb'cZ']b'h'f'f'U'g'Ub'W]cb'f'g'Ł

9'g'W'Uh'Y'U'bm'V'f'Y'U'W'c'Z'>E'fY[i 'Uh]cb'g']a'a'YX]Uh'Y'm'hc'h'Y'\YUX'cZ'W'bh'fY'f'U'V'f'Y'U'W'c'Z'h'Y'fY[i 'Uh]cb'g'Včb'g'h]i'h'Y'g'gi'gd'Y'W'Y'X'cf'U'W'i'U'a'U'd'f'U'W]W'Ł

5XX]h]cbU'f'Y'g'd'cb'g]V']h]Y'g.

B'ch'Udd']W'W'Y

The role of the invigilator

6'Y'j'] []'U'bh']b'h'Y'Yi'Ua]bUh]cb'fcca 'UbX'f'Ya'U]b'Uk'UfY'cZ']b'V'Y'X'Y'bh'g'cf'Ya'Yf[]b['g]h'Uh]cb'gž'cc_]b['ci'h'Z'cf'a'U'd'f'U'W]W'f#9'&\$'&Ł

Changes 2023/2024

Bc 'W Ub [Yg'Udd`]WV`Y"

Centre-specific changes

I dcb`fYj]Yk`]b`GYdhYa VYf`&\$&' žbc`WbhfY!gdYVZ]W dXUhYg'cf`W Ub [Yg'k YfY`Udd`]WV`Y`hc`h\]g`XcW a Ybh'